

Who is available in school to discuss any safeguarding or child protection concerns?

We have a trained Safeguarding Team which includes:



Miss Taylor, Headteacher &
Safeguarding Lead



Mr Thackway, Deputy and
Back-up Lead



Mrs Harmer, SENDCO



Mrs Pitchford, School Business
Manager



Mrs Sutton, Family Support &
Attendance Officer

Keeping Children Safe - an advice leaflet for visitors & contractors



September 2024

Tel: 01772 792573

www.grange.lancs.sch.uk

Child Protection & Safeguarding Statement

All schools are required to ensure they adhere to statutory safeguarding procedures in order to keep children safe in and out of school and to promote their welfare.

Where it is believed that a child is suffering from, or is at risk of significant harm, our school will refer all cases of suspected abuse to Children's Social Care.

Key documents in informing our practice as a school ***include our school Safeguarding Policy and 'Keeping Children Safe in Education'***

These policies and document are also available on our website or from gov.uk

Use of Mobile Phones & Devices

All visitors and contractors are required to switch off their mobile phones before entering the premises. If it is necessary to access mobile phones or other electronic devices, permission should be sought from the DSL.

This applies to any devices which may be able to capture images or sound recordings.

Whistleblowing Policy

All visitors, including contractors are covered by the scope of the school's Whistleblowing Policy.

This provides a mechanism by which anyone can report a concern they may witness whilst on school premises. Such concerns may include:

- safeguarding concerns about a pupil (report to DSL immediately)
- conduct which is an offence or a breach of law;
- failure to comply with a legal obligation;
- disclosures related to miscarriages of justice;
- racial, sexual, disability or other discrimination ;
- health and safety risks, including risks to the public/pupils as well as other employees;
- damage to the environment;
- the unauthorised use of public funds;
- possible fraud, bribery and corruption, including but not limited to, theft of property, financial irregularities, misuse of property and school systems, nepotism, conflicts of interest, or supplier kickbacks;
- other unethical conduct;
- actions which are unprofessional or inappropriate or conflict with a general understanding of what is right and wrong.

You can report in several ways:

- to the Headteacher, (if they are not the subject of the concern)
- By online referral—**Whistle Blowing Referral Form - Section 1 - Online Forms** (achieveservice.com)
- **01772 532500**

Code of Conduct

-Work safely and responsibly and be aware of responsibility for own actions and behaviour.

-Avoid contact with children.

-Never give your personal contact details to children or young people, including mobile telephone number

-Work and be seen to work, in an open and transparent way.

-Never be in contact with children without school supervision

-Stay within the agreed work area and access routes

-Obtain permission if you need to go outside the agreed work area or access routes.

-Keep staff informed of where you are and what you are doing

-Use appropriate language

-Dress appropriately, including wearing visible identity badge and clothing

Remember your actions no matter how well intentioned could be misinterpreted. Be mindful of the need to avoid placing yourself in vulnerable situations.